

# LUBBOCK *bridal showcase*

**Thank you for your interest in becoming an Exhibitor at the Lubbock Bridal Showcase!**

Please return the following signed contract to Showcase Productions before the date of the bridal showcase. You may return it by any of the following methods:

<p><b>Print, Sign, Mail:</b></p> <p><b>Showcase Productions</b> 3226 87th Street Lubbock, TX 79423</p>	<p><b>Print, Sign, Scan, Email:</b></p> <p>After printing and signing the contract, scan it and email the file to:</p> <p><b><u><a href="mailto:showcaseproduction@att.net">showcaseproduction@att.net</a></u></b></p>
--	--

*Please contact Tammy at 806-781-6299 if you have any questions.*

## **Lubbock Bridal Showcase Exhibitor Contract**

1. \_\_\_\_\_, herein referred to as the Exhibitor, agrees to lease space for the Lubbock Bridal Showcase, (sponsored by Showcase Productions, herein referred to as the producer).
2. You may only promote producer approved products or services for your business listed. You may not sublet or apportion space to anyone else, **nor promote the interest of any other company not in the show... no flower arrangements, no cookies, no business cards etc.**

3. Booth size is a 10 X 10 foot area. One booth, one table (8' rectangle **or** round), two chairs and a sign with the Exhibitor's name will be provided. **Extra tables and different draping are available to rent through Grady Henley Decorating.**

4. This application for exhibit space, signed by the exhibitor and returned with payment, shall upon acceptance constitute a valid and binding contract. No refunds shall be given once payment is made.

5. Each exhibitor agrees to supply a gift certificate for the Grand Prize (\$100.00 minimum retail value- **not to be attached to products or services**). **This must be a gift, not a coupon for services.**

6. Exhibitors must be completely set up one hour before the doors open at 12:30 p.m. Booth must be staffed thirty minutes prior to the opening of the doors and during show hours. Exhibitors are expected to staff their booths from 12:00 p.m. - 4:00 p.m. Exhibitor shall be responsible for the delivery, handling, set up and removal of display. Exhibitor can set up early from 3:00 p.m. to 9:00 p.m. on the Saturday before the showcase, and from 8:00 a.m to 11:00 a.m. on Sunday, the day of the showcase. Booths must be dismantled between 4:15 p.m. to 6:30 p.m. on Sunday, the day of the showcase. All Exhibitors must be out of the Civic Center Exhibit Hall by 7:00 p.m. No one will be allowed to bring any setup items in after 11:00 a.m. All doors will be closed and locked at 11:00 a.m.

7. Nothing shall be nailed, stapled, taped or otherwise affixed to the walls, or any part of the exhibition area. All pertinent City, State, and Federal safety and fire codes, law ordinances and regulations pertaining to health, fire, prevention and fire safety shall be strictly observed. No open flame candles. If you need electrical service, please be sure to bring extension cord and duct tape in case you are not close to an outlet.

8. Showcase Productions can not and does not insure against loss or damage of property in the exhibit hall area or in transportation to and from the exhibit

area. Exhibitor agrees to protect, indemnify and hold harmless the Promoter and the City of Lubbock, from any and all liability, loss, damage or expense by reason of injury sustained by any persons or property loss which occurs in or about the facility by the Exhibitor or his/her employees during move-in, move-out or during exhibition hours.

9. When acts of God, strikes, work stoppages, or any other cause not within the control of the Producer makes it impossible for the Exhibitor or any of his materials to occupy the show premises or the show fails to happen, then in such case, Showcase Productions, its officers and employees are jointly released from any and all claims which may arise in consequences thereof.

10. It is the obligation of the Producer to provide a list of all brides registering to enter the show (within two weeks of the show). The list remains the property of the Producer and may not be sold or given away by the Exhibitor. By signing this contract, the Exhibitor agrees not to show, give or sell the list of brides previously mentioned to any person or entity and agrees to pay \$1,000.00 penalty for such abuse. This clause ensures the value of the list to the Exhibitor and protects the rights and privacy of the guests.